

# NOTICE OF ELECTIONS

## TO THE BOARD OF DIRECTORS OF THE ORDRE DES INGÉNIEURS DU QUÉBEC

*(Art. 12, Règlement sur la représentation et les élections au Conseil d'administration de l'Ordre des ingénieurs du Québec)*

Please note that the 2019 elections to the Board of Directors of the Ordre des ingénieurs du Québec (hereinafter “the OIQ”) will be held on the following dates:

**POLL OPENS: 4 p.m. on MAY 14, 2019**

**POLL CLOSES: 4 p.m. on MAY 29, 2019**

In 2019, 6 directors' positions, distributed in the 3 electoral regions, are to be filled, by secret ballot, during the next elections to the Order's Board of Directors:

<b>REGIONS</b>	<b>NUMBER OF POSITIONS TO BE FILLED</b>
<b>REGION I</b> Montreal, Laval, Lanaudière, Laurentides, Montérégie	<b>3</b>
<b>REGION II</b> Bas-Saint-Laurent, Saguenay–Lac-Saint-Jean, Mauricie, Estrie, Outaouais, Abitibi-Témiscamingue, Côte-Nord, Nord du Québec, Gaspésie–Îles-de-la-Madeleine, Centre-du-Québec	<b>2</b>
<b>REGION III</b> Capitale Nationale, Chaudière-Appalaches	<b>1</b>

For the 2019 elections, the 2 elected directors for region I and the elected director for region II with the lowest number of votes will serve a 2-year term<sup>1</sup>. The other elected directors will have a 3-year term.

**NOMINATIONS OPEN: 4 p.m. on MARCH 25, 2019**

**NOMINATIONS CLOSE: 4 p.m. on APRIL 15, 2019**

## CERTAIN ELIGIBILITY CONDITIONS FOR CANDIDATES

- Only members who have their professional domicile in a given region and who are registered on the roll of the OIQ may be candidates in that region.
- Candidates who are struck off the roll or whose right to engage in professional activities is restricted or suspended before the election are not eligible for the current election.
- If a candidate ceases to be eligible, the election continues between the other eligible candidates.
- A candidate's presentation form must be duly completed and signed by the person applying.
- All candidates for election as directors must be endorsed by 10 OIQ members, who have their professional domicile in the electoral region of the candidate they support.
- The presentation form must be accompanied by the following documents:
  - a) a photograph taken in the last 5 years (JPEG format);
  - b) a candidate statement of no more than 400 words on a single page (21.5 cm X 28 cm, letter format) (the English translation of the statement does not count towards the 400 words);
  - c) a brief curriculum vitae;
  - d) a sworn statement by candidates, on the form prescribed by the OIQ form (included for that purpose in the nomination paper [Part 3]), in which:
    - ▶ they confirm that they meet the eligibility criteria specified in the *Règlement sur la représentation et les élections au Conseil d'administration de l'Ordre des ingénieurs du Québec* ("Regulation");
    - ▶ they agree to follow the rules set out in Section X (Règles de conduite et communications électorales) of the Regulation;
    - ▶ they acknowledge that they have read the standards of ethics and professional conduct of directors on the Board of Directors (Code d'éthique et de déontologie des administrateurs de l'Ordre des ingénieurs du Québec).
- All candidates must fully assume their election expenses, which may not exceed the amount determined by the Board of Directors. For 2019, the amount of election expenses is set at \$3,000.
- The presentation form and accompanying documents must be submitted to the Secretary of the OIQ by no later than **4 p.m. on APRIL 15, 2019** (either by mail or by e-mail to [elections@oiq.qc.ca](mailto:elections@oiq.qc.ca)).
- By **APRIL 21, 2019** at the latest, the Secretary will send an acknowledgment of receipt to candidates whose candidacy is compliant in order to confirm their candidacy for a director's position.
- No candidate may disseminate or publish election messages<sup>2</sup> before receiving the acknowledgement of receipt from the Secretary that confirms his or her candidacy for a director's position.

An "**election message**" is a communication having one of the following purposes:

  - 1) promote or oppose a candidacy;
  - 2) broadcast or oppose the program of a candidate;
  - 3) approve or disapprove of a measure advocated or an act performed by a candidate.
- For all of the requirements to be a candidate, you may consult the documents available on the 2019 elections microsite.

## VOTING INFORMATION

The microsite dedicated to the 2019 elections will be accessible from the site of the Ordre des ingénieurs du Québec to learn more about the voting process as well as the regulatory framework, the complete election calendar and other useful information: [www.electionsoiq.ca](http://www.electionsoiq.ca)<sup>3</sup>

## DIRECTOR RESPONSABILITIES

- Directors must act with prudence and diligence in relation to the OIQ's mission, which is to protect the public. They must also act with honesty and loyalty, in the interest of the OIQ.
- Directors must comply with the *Regulation respecting the standards of ethics and professional conduct of directors on the board of directors of a professional order* and the *Code of Ethics and Professional Conduct of Directors* applicable to members of the Board of Directors.
- Directors serve a term of 3 years subject to exceptions for 2019. Directors may serve a maximum of 3 consecutive terms.
- Directors must attend the meetings, which number around 6 per year, of a one day duration and which are held on a week day, and must be available to participate remotely for approximately 6 virtual sessions.
- Directors are called upon to sit on committees, as required by the Order.



**M<sup>e</sup> Pamela McGovern, attorney**

Secretary of the OIQ and Director of Legal Affairs  
1100 avenue des Canadiens-de-Montréal, Suite 350,  
Montreal, Québec H3B 2S2  
Telephone: 514 845-6141 or 1 800 461-6141  
Fax: 514 840-2088

E-mail: [secretariat@oiq.qc.ca](mailto:secretariat@oiq.qc.ca)  
[www.oiq.qc.ca](http://www.oiq.qc.ca)

- 1 This shorter term is the result of a decision by the Board of Directors to reduce its size to 16 directors, including the chair (President), and ensure that one-third of the Board members are new.
- 2 For more information about the new rules on election communications, we suggest that you consult sections 47.2 to 47.9 of the *Règlement sur la représentation et les élections au Conseil d'administration de l'Ordre des ingénieurs du Québec*, which can be found in French on the OIQ's Web site.
- 3 The following documents will also be available on the Web site: the *Professional Code*, the *Règlement sur la représentation et les élections au Conseil d'administration de l'Ordre des ingénieurs du Québec* (French only) and the *Code d'éthique et de déontologie des administrateurs de l'Ordre des ingénieurs du Québec* (French only).